

**BOROUGH OF HOMESTEAD
221 EAST 7TH AVENUE
HOMESTEAD, PA 15120**

**COUNCIL MEETING MINUTES
14 December 2017
6:00 P.M.**

Mr. Borcik called the meeting to order.

The pledge of allegiance was led by the Mayor.

THE FOLLOWING MEMBERS RESPONDED TO ROLL CALL

ROLL CALL: Rev. Turner – Present
 Mrs. Fowler – Present
 Ms. Mariner – Absent
 Ms. Burwell – Present
 Mr. Cunningham – Present
 Rev. Benton – Present
 Mr. Borcik – Present
 Mayor Esper – Present
 Police Chief DeSimone – Present
 Assistant Fire Chief Tim Eads – Present
 Engineer Gilliland – Present
 Solicitor Bernie Schneider – Present
 Building Inspector Dan Hankins – Present
 Code Enforcement Officer Shunta Parme – Present
 Borough Manager Matt Staniszewski – Present

EXECUTIVE SESSION

Council held an Executive Session prior to this meeting to discuss personnel and litigation.

REQUEST TO BE ON THE AGENDA

- Heather Cuyler of Pashek+MTR presented Council and the public with the Steel Valley Comprehensive Parks, Recreation and Open Space Plan, 2017.

AUDIENCE PARTICIPATION

- None

MOTIONS

- M-1** Motion was made by Mr. Cunningham, Seconded by Rev. Benton, to approve the minutes of the November 30th, 2017 meeting and meeting on December

11th, 2017 of Homestead Borough Council. Upon voice vote, motion carried 6 – 0.

- M-2** Motion was made by Mr. Cunningham, Seconded by Mrs. Fowler, to approve a Certificate of Appropriateness for David Newman for the removal of 3 windows on lower level; replaced by a man door and roll door on property located at 131 East 9th Avenue in a C-3 Zoning District of the 2nd Ward (Former MUSA building) as recommended by the Steel Valley Historical Architectural Review Board. Upon voice vote, motion carried 6 – 0.
- M-3** Motion was made by Ms. Burwell, Seconded by Mrs. Fowler to approve a Certificate of Appropriateness for Saiyed Raza Ali for a 20 square foot wall sign for Cricket Wireless on property located at 228 East 8th Avenue in a C-1 Zoning District of the 1st Ward as recommended by the Steel Valley Historical Architectural Review Board. Upon voice vote, motion carried 6 – 0.
- M-4** Motion was made by Ms. Burwell, Seconded by Mr. Cunningham, to approve Dayton Hudson Corp. (Target Store T-1253) requesting Land Development approval for façade renovations on property located at 360 East Waterfront Drive in a WDD Zoning District of the 1st Ward, with the suggestion that the applicant reconsiders painting the brick on the front façade. Upon voice vote, motion carried 6 – 0.
- M-5** Motion was made by Rev. Turner, Seconded by Mr. Cunningham, to adopt ORDINANCE 2017-07: Setting the millage rate for 2018 as required by law (no increase). Upon roll call vote, Rev. Turner, Mrs. Fowler, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Ms. Burwell abstained, no reason provided. Motion carried 5 – 0.
- M-6** Motion was made by Mr. Cunningham, Seconded by Mrs. Fowler, to adopt RESOLUTION 2017-32: Adopt the 2018 fee schedule. Upon roll call vote, Rev. Turner, Mrs. Fowler, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 6 – 0.
- M-7** Motion was made by Mr. Cunningham, Seconded by Rev. Benton, to adopt RESOLUTION 2017-33: Adopt the 2018 Budget. Upon roll call vote, Mrs. Fowler, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Rev. Turner voted no. Ms. Burwell abstained, no reason provided. Motion carried 4 – 1.
- M-8** Motion was made by Rev. Turner, Seconded by Ms. Burwell, to adopt RESOLUTION 2017-34: Opposition to HB1620 – Wireless Infrastructure Deployment Bill. Upon voice vote, motion carried 6 – 0.

- M-9** Motion was made by Rev. Turner, Seconded by Mrs. Fowler, to accept the resignation of Crossing Guard Debra Johnson, effective December 21st, 2017. Upon voice vote, motion carried 6 – 0.
- M-10** Motion was made by Rev. Benton, Seconded by Ms. Burwell, to approve the promotion of Code Enforcement Officer Shunta Parm from Part-time status to Full-time status at an hourly rate of \$10/hr with the continuing employment requirement of becoming and maintaining IPMC Certified within eighteen (18) months of said employment status change, effective January 2nd, 2018. Upon roll call vote, Rev. Turner, Mrs. Fowler, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 6 – 0.
- M-11** Motion was made by Rev. Turner, Seconded by Mr. Cunningham, to authorize the advertising of ORDINANCE (Deposits into Borough Accounts) and ORDINANCE (Tax Installments). Upon roll call vote, Rev. Turner, Mrs. Fowler, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 6 – 0.
- M-12** Motion was made by Mr. Cunningham, Seconded by Mrs. Fowler, to approve the settlement agreement with former police officer Ronald DePellegrin releasing his claim for a disability pension. Upon roll call vote, Rev. Turner, Mrs. Fowler, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 6 – 0.
- M-12** Motion was made by Mr. Cunningham, Seconded by Mrs. Fowler, to authorize the expenditure of \$200 for the online Tax Collector Certification exam for Ms. Teresa Jenkins with the condition if Ms. Jenkins fails the exam, fails to take the exam or declines the elected office of Tax Collector, Ms. Jenkins shall immediately reimburse the Borough of Homestead the \$200 for said expenditure. Upon roll call vote, Rev. Turner, Mrs. Fowler, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 6 – 0.

PRESIDENT OF COUNCIL

Mr. Borcik thanked representatives from Munhall for their attendance and wished everyone a Merry Christmas and Happy New Year.

SOLICITOR'S REPORT

No report

ENGINEER'S REPORT

Mr. Gilliland gave his report. A copy was submitted to Council.

MAYOR ESPER

Mayor Esper wished everyone a Merry Christmas and Happy New Year.

CHIEF OF POLICE

The Chief gave his report. A copy was submitted to Council. The Chief then wished everyone a Merry Christmas and Happy New Year.

FIRE DEPARTMENT

No report provided.

CODE ENFORCEMENT

Mr. Hankins gave his report and congratulated Shunta Parns in her new employment position. A copy was submitted to Council.

CIVIL SERVICE

No report provided.

BOROUGH MANAGER'S REPORT

Mr. Staniszewski gave his report and wished everyone a Merry Christmas and Happy New Year. He also thanked representatives from Munhall for attending and congratulated Shunta Parns on her promotion to full-time status.

A copy was submitted to Council.

Meeting adjourned at 7:25PM.

Respectfully submitted,

Matthew D. Staniszewski, MBA, EDFP
*Borough Business Manager/Secretary
Chief of Administration*