

BOROUGH OF HOMESTEAD
ALLEGHENY COUNTY, PENNSYLVANIA

Agenda Setting Meeting Minutes
November 12, 2018 - 5:20 P.M.

A regular scheduled agenda setting meeting of Homestead Borough Council was held on November 12, 2018 and called to order at 5:20 p.m. by President Lloyd Cunningham.

Council Representatives in attendance: Ms. Mary Nesby, Mrs. Kim Fowler, Mr. Drew Borcik, Ms. Wanda Burrell, Rev. Louise Benton, Mr. Lloyd Cunningham and Ms. Lynette Mariner. Also, in attendance, were Solicitor, Joseph Hemminger, Manager, Lauren Zang, Finance Director, Bao Dinh, Chief DeSimone and Fire Department Emergency Management Coordinator, Jim Barca.

1. REQUEST TO SPEAK TO COUNCIL/PRESENTATIONS/PUBLIC PARTICIPATION:

Ms. Cheryl Chapman of the 3 Rivers Borough Program. Ms. Cheryl Chapman requested to speak to council regarding the Phare Program and wants to apply for Grant money for rehabilitation of a few properties in the Business District of 8th Avenue and the community. The deadline for submission she said was on Friday, November 16, 2018. She submitted a draft letter for approval. President of Council, Lloyd Cunningham said it would be looked at by the council members and council will have their decision on Thursday, November 15, 2018 at the council meeting.

2. END OF PUBLIC PARTICIPATION PORTION OF THE MEETING:

Members of the Borough of West Homestead Council Bob Cherub and additional council person and Munhall Bob Falce from Council and Borough Manager. Joe Varhella were present to hear the decision of Homestead Borough for the Waterfront Maintenance and Water Pump Station Reimbursement which they agreed upon. Council dismissed to go into an Executive Session with council members to deliberate and to discuss any questions and the advice of the Borough Solicitor, Joseph Hemminger.

3. PUBLIC SAFETY

Jim Barca, Fire Emergency Management Coordinator finished updates to the Emergency Response Plan and will submit it to the County. The Emergency Response Plan would also be submitted to the Fire and Police departments and go through the chain of command. The Plan is restricted to the officials only and there will be a Motion at Thursday's council meeting. Jim added that things will be added to the ER response Plan as necessary. The City of Pittsburgh is included in the ER Response Plan and will provide their services at no charge. The services include River Rescue, car fines, and manpower. The County requests the City to assist in the river rescue, police, fire, and EMS services.

Police Chief Report - The Council discussed an agreement in an Executive Session @ 6:00 p.m.

4. FINANCE/ADMINISTRATION/PERSONNEL

Review Bill List
Statement of Revenues and Expenditures to date

5. PRESIDENT-COUNCIL REVIEW

Discussion:

Old Business:

ORDINANCE 2018-07: Zoning Map Revision – Need to be Adopted.
Lauren said the change would basically be West Street, non-conforming usage and will be the same.

ORDINANCE 2018-08: Towing of Vehicles - Need to be Adopted.
There will be advertisement for unpaid tickets. After 5 tickets, the Borough will be allowed to tow with caveats. Offenders will receive letters before towing vehicles with five or more outstanding parking tickets or citations.

ORDINANCE 2018-9: Appeal procedure to challenge the Building Code.
There is a right to an appeal hearing and present the case.

RFP's for Animal Control need to be reviewed. The old Animal Control is out of business and a proposal for a new one will be made.

Social Media Policy: to adopt Resolution. Will make Resolution per employment contract agreements.

Waterfront Maintenance Agreement and Waterfront Pump Station Reimbursement: Munhall and West Homestead were present at the meeting and all representing agreed. There was a consensus stated by President, Lloyd Cunningham after the Executive Session which included the advice of Solicitor, Joseph Hemminger that passed to approve with a Motion on Thursday's council meeting. The Homestead Borough would expect that Munhall Borough would reimburse for any expenses incurred.

Town Center Associates 2019 Agreement: Not provided to date. Proposing to sign an agreement for another year. Willing to pay \$9,700.00 for next year but no longer \$30,000.00.

There is a Resolution, closing out the Community Conservation Partnerships Grant Program. Close out so the Grant may be paid.

BILL LIST - Budget was discussed.

Award the 2018 Alley Paving Project to McKee Asphalt in the amount of \$112,057.50. The Paving would begin on 9th and 10th Avenues and 10th and 11th Avenues behind the Salvation Army and Propel School. No Liquid Fuels funds will be used on the alleys. We will be using funds from The Waterfront Agreement. It will be a one-time expense.

New Business

Resignation of Teresa Jenkins - Date of Resignation is December 31, 2018. Jordan Tax service will take over.

2019 Budget – Need to be advertised.

Quote for Access Control System - Will purchase an Electronic Fob System for the doors costing \$10,000.00 for the upgrade and \$1,600.00 for installation for the entire building with buzzers included.

Discussion for McClean Park – Will be an Audit of the Grant for compliance. Will have the handicap spaces painted, dirt and mulch delivered to be used at McClean Park and under the playground area.

Meter Feeder, Inc. Agreement to update current equipment - Need a Resolution - Will upgrade equipment and software will create a Resolution \$1,400.00 - \$2,000.00 monthly.

Glenn Engineering 2019 - Council agreed with the rate increase. \$90.00 and noted that it had not been raised in 20 years.

ALCOSAN raising rates by 7% for the next 10 years. Per Council President, Lloyd Cunningham, we are not raising anything. Do not need to raise it, it should have been under own separate funds, then we will know where the money is being used and whether we are charging enough money.

Interior Painting of the Municipal Building - The water damage has been fixed and it's time to re-paint. The municipal building has little cracks and nicks in the walls that need attention. There will be a bid written up for a contract to be awarded for the repainting.

Re-development Authority of Allegheny County TIF \$774,943.79 payable to Homestead Borough. The Borough is getting back the full amount. The tax increment Financing for 3 Boroughs to pay for privately owned land that the 3 Boroughs will manage.

Land Development approval for façade renovations on property located at 400 E. Waterfront Drive as recommended by the Homestead Borough Planning Commission (McDonald's).

Sewage Planning Module for Homestead Masonic Hall – Resolution - must accept a Resolution not over taking our Sewer Systems.

Refund of \$17,770.15 to Victor Rodriguez for the 2017 Property Tax Reassessment on the following addresses: 122 E. 8th Avenue. 1100 Amity Street, 121 E. 11th Avenue, 912 Amity Street and 140 E. 9th Avenue for a Tax Appeal Refund. They were approved back 2017 and Appealed again in January 2018 got approved quickly because of the tax payers? We will pay them, so send them the check.

Review the 2019 Budget Analysis.

There were (2) Executive Sessions.

ADJOURN at 8:30 p.m.

Submitted by Lauren Zang