

AUDIENCE PARTICIPATION

- Due to the Borough Engineer having a scheduling conflict, the Council President enabled the engineer to provide his report at this time.

MOTIONS

- M-1** Motion was made by Ms. Mariner, Seconded by Ms. Nesby, to pay the bills per the bill list in the amount of \$191,349.66. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Mr. Cunningham and Mr. Borcik voted yes. Ms. Burwell voted no. Rev. Benton abstained, no reason provided. Motion carried 5 – 1.
- M-2** Motion was made by Mrs. Fowler, Seconded by Rev. Benton, to approve the minutes of the January 11th, 2018 meeting of Homestead Borough Council. Upon voice vote, motion carried 7 – 0.
- M-3** Motion was made by Mrs. Fowler, Seconded by Rev. Benton, to authorize the purchase of a Toyne Fire Engine as presented in an amount not to exceed \$463,000, with any and all proceeds for the sale of existing fire trucks/engines and/or equipment to be applied towards the purchase of said fire engine. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-4** Motion was made by Mr. Cunningham, Seconded by Ms. Mariner, to authorize the SVEZ Corporation for Administrative Support for 2018 in the amount of \$9,000 per the recommendation of the Main Street TIF Financing Development Committee. Upon roll call vote, Ms. Mariner, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Ms. Nesby voted no. Mrs. Fowler and Ms. Burwell abstained, no reason provided. Motion carried 4 – 1.
- M-5** Motion was made by Ms. Nesby, Seconded by Mr. Cunningham, to award the contract to Creative Enterprises in the amount of \$7,750 for the Ann & 7th Sewer Repair project as recommended by the Borough Engineer, charge 18/430-372. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-6** Motion was made by Rev. Benton, Seconded by Ms. Burwell, to authorize the SRCOG to award the paving of East 10th from Amity to Ann and East 11th from McClure to West under CD43 – Street Construction – to McKee Asphalt in the amount of \$111,536.00 with the CD funding of \$30,000 and a local commitment from Homestead Borough in the amount of \$81,536 for match as recommended by the Borough Engineer, charge 18/436-372. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.

- M-7** Motion was made by Mrs. Fowler, Seconded by Ms. Nesby, to approve the McClure and W. 9th Avenue street construction projects for the CD44 preliminary allocation. Upon voice vote, motion carried 7 – 0.
- M-8** Motion was made by Mr. Cunningham, Seconded by Mrs. Fowler, to approve the consolidation of unidentified escrow accounts in the amount of approximately \$25,169.39 (Escrow Accounts #1, 4 and 8) per the recommendation of the auditor (letter attached). Upon roll call vote, Ms. Nesby, Mrs. Fowler, Mr. Cunningham and Mr. Borcik voted yes. Ms. Burwell voted no. Ms. Mariner and Rev. Benton abstained, no reason provided. Motion carried 4 – 1.
- M-9** Motion was made by Rev. Benton, Seconded by Ms. Nesby, to approve a refund in the amount of \$1,779.00 to Robert Ambrogio per the recommendation of the Turtle Creek Valley COG, charge 01/491-000. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-10** Motion was made by Mr. Cunningham, Seconded by Ms. Mariner, to approve a payment of \$13,587 to SWIF (State Worker's Insurance Fund) for the final audit amount due for the period of 08/23/2015 to 8/23/2016. Upon roll call vote, Mrs. Fowler, Ms. Mariner, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Ms. Nesby voted no. Ms. Burwell abstained, no reason provided. Motion carried 5 – 1.
- M-11** Motion was made by Ms. Nesby, Seconded by Mr. Cunningham, to purchase Twin Hills Software for tax collection at an initial cost of \$3,500 and \$500 for an additional user license, charge 18/401-213. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-12** Motion was made by Ms. Mariner, Seconded by Ms. Nesby, to approve the updated agreement with Kratzenberg & Associates, Inc (dba Keystone Collections Group) for delinquent sewage collection and a lower commission (0%). Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-13** Motion was made by Ms. Burwell, Seconded by Mrs. Fowler, to accept the resignation of Sharon Humphrey, Front Desk Clerk, effective 12 January 2018. Upon voice vote, motion carried 7 – 0.

- M-14** Motion was made by Mr. Cunningham, Seconded by Ms. Nesby, to authorize the advertising of the Front Desk Clerk position at a rate of \$8.33/hour. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Mr. Cunningham, and Mr. Borcik voted yes. Ms. Burwell and Rev. Benton voted no. Ms. Mariner abstained, no reason provided. Motion carried 4 – 2.
- M-15** Motion was made by Mr. Cunningham, Seconded by Mrs. Fowler, to approve the Instrument for the Declaration of Restrictions and Covenants (requirement for reimbursement for Frick Park project through an ALCOSAN grant awarded. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-16** Motion was made by Rev. Benton, Seconded by Mr. Cunningham, to hire Dale McGlaughlin as a part-time Police Officer, at a rate of \$15.00/hr, with a start date as recommended by the Police Chief, pending a physical and psychological exam and any and all other requirements by the Police Chief and Mayor. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Ms. Mariner abstained, no reason provided. Motion carried 6 – 0.
- M-17** Motion was made by Ms. Burwell, Seconded by Rev. Benton, to hire Joseph Podolak as a part-time Police Officer, at a rate of \$15.00/hr, with a start date as recommended by the Police Chief, pending a physical and psychological exam and any and all other requirements by the Police Chief and Mayor. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-18** Motion was made by Mr. Cunningham, Seconded by Mrs. Fowler, to appoint Corporate Cost Control as the third party administrator for Unemployment Compensation and execute any necessary documents per the instructions and recommendations of the Pennsylvania State Association of Boroughs. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham and Mr. Borcik voted yes. Rev. Benton abstained, no reason provided. Motion carried 6 – 0.
- M-19** Motion was made by Mr. Cunningham, Seconded by Mrs. Fowler, to appoint Corporate Cost Control as the third party administrator for Unemployment Compensation and execute any necessary documents per the instructions and recommendations of the Pennsylvania State Association of Boroughs. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham and Mr. Borcik voted yes. Rev. Benton abstained, no reason provided. Motion carried 6 – 0.

- M-20** Motion was made by Ms. Burwell, Seconded by Mr. Cunningham, to appoint Glenn Engineering and / or David Gilliland as the mapping agent and agent on behalf of the Borough of Homestead for the PA ONE CALL database. Upon voice vote, motion carried 7 – 0.
- M-21** Motion was made by Mr. Cunningham, Seconded by Ms. Mariner, to authorize advertising ORDINANCE: Penalties for IPMC violations. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-22** Motion was made by Ms. Nesby, Seconded by Mrs. Fowler, to adopt RESOLUTION 2018-03: 2018 LGA Municipal Intern Program Participation. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Ms. Burwell voted no. Motion carried 6 – 1.
- M-23** Motion was made by Mr. Cunningham, Seconded by Ms. Mariner, to adopt ORDINANCE 2018-01: Tax Bank Account Designation. Upon voice vote, motion carried 7 – 0.
- M-24** Motion was made by Ms. Nesby, Seconded by Ms. Mariner, to adopt ORDINANCE 2018-02: Tax Payment Plan. Upon voice vote, motion carried 7 – 0.
- M-25** After the Manager's report and prior to adjournment, after a brief discussion between the Solicitor and Police Chief, a motion was made by Mr. Cunningham to hire Dale McGlaughlin and Josepha Podolak as part-time Police Officers, at the current 2018 rate prescribed within the Police Contract, with a start date as recommended by the Police Chief, pending a physical and psychological exam and any and all other requirements by the Police Chief and Mayor. The motion failed for a lack of a second.
- M-26** Following the previous motion (**M-25**) failing, Council President Borcik stepped down as Chair and Council Vice President Rev. Benton took the chair to preside over the meeting. Motion was made by Mr. Cunningham, Seconded by Mr. Borcik, to hire Dale McGlaughlin and Josepha Podolak as part-time Police Officers, at a rate of \$16.24/hr, with a start date as recommended by the Police Chief, pending a physical and psychological exam and any and all other requirements by the Police Chief and Mayor. Upon roll call vote, Mrs. Fowler, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Ms. Nesby, Ms. Mariner and Ms. Burwell abstained, no reason provided. Motion carried 4 – 0.

PRESIDENT OF COUNCIL

Mr. Borcik thanked Solicitor Bernie Schneider for his many years of service to the Borough and wished him well in his retirement.

Mr. Borcik stated Homestead has a great administration that is working to clean things up.

SOLICITOR'S REPORT

Mr. Schneider thanked Mayor and Council as well as the residents and tax payers of Homestead for allowing him to serve the community.

ENGINEER'S REPORT

Mr. Gilliland gave his report during the beginning of the meeting due to a scheduling conflict.

MAYOR ESPER

Mayor Esper thanked the Solicitor for his years of service.

Mayor Esper reminded everyone that it is Black History Month and listed several events taking place throughout the community as well as Fish Fries taking place such as at St. Max.

Mayor Esper mentioned the upcoming closing of the Macy's department store and its affect on 94 employees.

A moment of silence was called by Mayor Esper for Howard Allen.

Mayor Esper expressed excitement about a police officer now being a certified SRO in the school district.

CHIEF OF POLICE

The Chief gave his report. A copy was submitted to Council.

Rev. Benton stated the Churches do need to come together.

FIRE DEPARTMENT

Assistant Chief Tim Eads thanked the Mayor, Council and Borough Manager for working together with the Fire Department to purchase a new fire engine.

CODE ENFORCEMENT

Mr. Hankins was in training in Maryland. A copy of his report was submitted to Council.

CIVIL SERVICE

Mr. Schulte expressed concern about hiring outside of the Civil Service. The Solicitor reminded Mr. Schulte that they administer the Civil Service test.

BOROUGH MANAGER'S REPORT

Mr. Staniszewski gave his report. A copy was submitted to Council.

Following the Manager's report and prior adjournment, the Solicitor and Police Chief had a brief discussion. Following the discussion, at the recommendation of the Solicitor, motions were made regarding the hiring of the two part time police officers. Ref. **M-25** and **M-26** above.

Meeting adjourned at 8:35PM.

Respectfully submitted,

Matthew D. Staniszewski, MBA, EDFP
*Borough Business Manager/Secretary
Chief of Administration*