



Homestead Borough Council
Legislative Meeting
December 17, 2020
6:00 PM

Call to Order – via ZOOM

Roll Call

President Dais	X	Vice President Cunningham	X
Rev. Benton	X	Mr. Borcik	X
Min. Burwell	X	Mrs. Burwell	X
Ms. Nesby	X	Mayor Esper	X

A quorum is established

Borough Manager	X	Solicitor	X
Chief DeSimone	X	Fire Chief Eads	NOT PRESENT
Code Enforcement	NOT PRESENT	Public Works	NOT PRESENT
Engineering	X		

Pledge of Allegiance

Public Comment – Items on Agenda

Elaine Scott, 151 W. 16th Avenue – update on street light program; her street is one way and she feels that it is unsafe, she has to park on an incline. She was advised to start a petition with her neighbors and we will have the engineer take a look at it.

Michael Aldrich, 431 E. 9th Avenue – agreed on the discussion about the parking uphill being unsafe especially in the snow.

Department Reports – In packets for Council review (presented at Agenda meeting)

Council President	Public Works/Engineering – in packets
Mayor	Building/Code – in packets
Police Chief – in packets	Manager - attached
Fire Chief – in packets	

Agenda Items:

Motions

1. Motion to accept the bill list in the following amounts as found in the Bill List given to Council in their 12/14/20 packet:

a. Disbursements	\$223,507.51
b. Payroll	\$123,394.51
i. Regular Payroll (December)	\$106,492.68
ii. Police Department Holiday Pay	\$ 16,901.83
For the December Grand Total:	<u>\$346,902.02</u>

Motion: Ms. Nesby

Second: Min. Burwell

Vote:

President Dais Y
Rev. Benton N
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 6 TO 1

2. Motion to pay Alcosan for sewage charges for 1,243 quarterly accounts serviced by Homestead Borough in the amount of \$239,286.46 for quarter 3.

Motion: V. P Cunningham

Second: Ms. Nesby

Vote:

President Dais Y
Rev. Benton Y
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 7 TO 0

3. Motion to submit a Letter of Intent to the Governor's Center for Local Government Services to request technical assistance in the form of a Peer Consultant.

Motion: Ms. Nesby

Second: Mr. Borcik

Vote:

President Dais Y
Rev. Benton Y
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 7 TO 0

4. Motion to reimburse Police Department retiree, Mr. Francis Keyes \$182.40 in pension withholding on the ineligible unused leave payout.

Motion: Min. Burwell

Second: Ms. Nesby

Vote:

President Dais Y
Rev. Benton Y

Vice President Cunningham Y
Mr. Borcik Y

Min. Burwell Y
Ms. Nesby Y

Mrs. Burwell Y
Mayor Esper

MOTION PASSES 7 TO 0

5. Motion to re-appoint Lloyd Cunningham (Borough representative) and Duane Schulte (business representative) to the Steel Valley Enterprise Zone Corp for a 2-year term ending December 31, 2023.

Motion: **Mr. Borcik**

Second: **Min. Burwell**

Vote:

President Dais Y
Rev. Benton Y
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 7 TO 0

6. Motion to advertise for 2 temporary Public Works Laborers to help fulfill the duties of the department while having 3 full-time employees on various leaves. Pay is based on CBA.

Motion: **Ms. Nesby**

Second: **Min. Burwell**

Vote:

President Dais Y
Rev. Benton Y
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 7 TO 0

7. Motion to advertise for 1 part-time Parking Enforcement Officer that would work on Saturdays and several days during the week for no more than 30 hours, pay based on CBA.

Motion: **Rev. Benton**

Second: **Min. Burwell**

Vote:

President Dais Y
Rev. Benton Y
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 7 TO 0

8. Motion to apply for the Allegheny League of Municipalities 2021 Banner Community program.

Motion: Mr. Borcik

Second: Ms. Nesby

Vote:

President Dais	Y	Vice President Cunningham	Y
Rev. Benton	Y	Mr. Borcik	Y
Min. Burwell	Y	Mrs. Burwell	Y
Ms. Nesby	Y	Mayor Esper	

MOTION PASSES 7 TO 0

9. Motion to rescind the expiring – 12/31/2020 – DCNR (second expiration) grant for the Great Allegheny Passage Homestead Connector Development (BRC-PRD-21-186).

Motion: V. P Cunningham

Second: Mr. Borcik

Vote:

President Dais	Y	Vice President Cunningham	Y
Rev. Benton	Y	Mr. Borcik	Y
Min. Burwell	Y	Mrs. Burwell	Y
Ms. Nesby	Y	Mayor Esper	

MOTION PASSES 7 TO 0

10. Motion to approve the 2021 Council meeting schedule for public meetings to include Council Agenda Setting and Legislative, Planning Commission, Zoning and HARB.

Motion: Ms. Nesby

Second: Mrs. Burwell

Vote:

President Dais	Y	Vice President Cunningham	Y
Rev. Benton	Y	Mr. Borcik	Y
Min. Burwell	Y	Mrs. Burwell	Y
Ms. Nesby	Y	Mayor Esper	

MOTION PASSES 7 TO 0

11. Motion to authorize the President of Council to petition the Civil Service Commission to strike Shawn Barger's name from the Civil Service List.

Motion: Mr. Borcik

Second: V. P Cunningham

Vote:

President Dais	Y	Vice President Cunningham	Y
Rev. Benton	Y	Mr. Borcik	Y
Min. Burwell	Y	Mrs. Burwell	Y
Ms. Nesby	Y	Mayor Esper	

MOTION PASSES 7 TO 0

12. Motion to approve the following meeting minutes: November 12, 2020; November 19, 2020; November 20, 2020 with corrections to be made per discussion. July 16, 2020; August 13, 2020; August 27, 2020 are tabled for further review by Council.

Motion:	Mr. Borcik	Second:	Ms. Nesby
Vote:			
President Dais	Y	Vice President Cunningham	Y
Rev. Benton	Y	Mr. Borcik	Y
Min. Burwell	Y	Mrs. Burwell	Y
Ms. Nesby	Y	Mayor Esper	

MOTION PASSES 7 TO 0

13. Motion to authorize Borough Manager to advertise the notice of intention to adopt proposed code of ordinances.

Motion:	Mr. Borcik	Second:	V. P Cunningham
Vote:			
President Dais	Y	Vice President Cunningham	Y
Rev. Benton	Y	Mr. Borcik	Y
Min. Burwell	Y	Mrs. Burwell	Y
Ms. Nesby	N	Mayor Esper	

MOTION PASSES 6 TO 1

14. Motion to accept PNC Bank as the bank of record for Homestead Borough.

Motion:	Ms. Nesby	Second:	Rev. Benton
Vote:			
President Dais	Y	Vice President Cunningham	Y
Rev. Benton	Y	Mr. Borcik	Y
Min. Burwell	Y	Mrs. Burwell	Y
Ms. Nesby	Y	Mayor Esper	

MOTION PASSES 7 TO 0

15. Motion to accept PAYCHEX to become the vendor for Payroll.

Motion: Ms. Nesby

Second: Min. Burwell

Vote:

President Dais Y
Rev. Benton Y
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 7 TO 0

16. Motion to maintain FREEDOM as vendor for Accounts Payable, Land Management and Budget modules.

Motion: Ms. Nesby

Second: V. P Cunningham

Vote:

President Dais Y
Rev. Benton Y
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 7 TO 0

17. Motion to remove J. G. Heminger of Brucker & Porter as Homestead Borough Solicitor and retain the services of Gary J. Matta, Dodara, Matta & Cambest, P.C. as the new Solicitor.

Motion: Ms. Nesby

Second: Min. Burwell

Vote:

President Dais Y
Rev. Benton Y
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham N
Mr. Borcik N
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 5 TO 2

18. Motion authorize Borough Solicitor's office to formulate a professional agreement with Vanessa McCarthy-Johnson for Borough Manager/Secretary position, effective immediately, to be drafted for Council's review and approval at the January meeting. The contract.

Motion: V. P Cunningham

Second: Mr. Borcik

Vote:

President Dais Y
Rev. Benton Abstained
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 6 TO 0 TO 1 ABSTENTION

Resolutions

1. Resolution 2020-10 Adopting the 2021 Homestead Budget.

Motion: Ms. Nesby

Second: V. P Cunningham

Vote:

President Dais Y
Rev. Benton N
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 6 TO 1

2. Resolution 2020-11 Establishing General Schedule of Fees for 2021

Motion: V. P Cunningham

Second: Ms. Nesby

Vote:

President Dais Y
Rev. Benton Y
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 7 TO 0

3. Resolution 2020-12 Levying 2021 Tax Millage

Motion: Mr. Borcik

Second: V. P Cunningham

Vote:

President Dais Y
Rev. Benton Y
Min. Burwell Y
Ms. Nesby Y

Vice President Cunningham Y
Mr. Borcik Y
Mrs. Burwell Y
Mayor Esper

MOTION PASSES 7 TO 0

Public Comment – General Information

Old Business

- Duquesne Light LED replacement – There will be a meeting scheduled with a representative from Duquesne Light to talk about placement and what their program is requiring. The Mayor and Chief of Police will work with an officer to determine areas that may need more lighting.
- Tax Collector – Delinquent Tax Collector

New Business

Council went into Executive Session at 7:43 pm to discuss personnel issues

Council returned from Executive Session ended at 8:58 and the meeting resumed with actions taken.

Adjournment

Motion: Min. Burwell
Meeting adjourned at 9:06pm

Second: Mr. Borcik

****Reminders****

Any notes on upcoming meetings – Executive Sessions

NEXT MEETINGS

Legislative Meeting – *January 14, 2021*

Work Session/Caucus – *January 17, 2021*

Approved

Date

Vanessa McCarthy-Johnson
Borough Manager

Don Dais
President of Council