

**BOROUGH OF HOMESTEAD
221 EAST 7TH AVENUE
HOMESTEAD, PA 15120**

**COUNCIL MEETING MINUTES
11 January 2018
6:00 P.M.**

Mr. Borcik called the meeting to order at approximately 6:15PM.

The pledge of allegiance was led by the Mayor.

THE FOLLOWING MEMBERS RESPONDED TO ROLL CALL

ROLL CALL: Ms. Nesby – Present
 Mrs. Fowler – Present
 Ms. Mariner – Present
 Ms. Burwell – Present
 Mr. Cunningham – Present
 Rev. Benton – Present
 Mr. Borcik – Present
 Mayor Esper – Present
 Police Chief DeSimone – Present
 Assistant Fire Chief Tim Eads – Absent
 Engineer Gilliland – Present
 Solicitor Bernie Schneider – Present
 Building Inspector Dan Hankins – Present
 Code Enforcement Officer Shunta Parms – Absent
 Borough Manager Matt Staniszewski – Present

REQUEST TO BE ON THE AGENDA

- None

AUDIENCE PARTICIPATION

- Connie Portis – Expressed concerns about the house across the street from hers as well as issues in her neighborhood.

MOTIONS

- M-1** Motion was made by Mrs. Fowler, Seconded by Ms. Nesby, to pay the bills per the bill list in the amount of \$80,003.51. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Mr. Cunningham and Mr. Borcik voted yes. Ms. Burwell voted no. Rev. Benton abstained, no reason provided. Motion carried 5 – 1.

- M-2** Motion was made by Rev. Benton, Seconded by Ms. Mariner, to approve the minutes of the January 2nd, 2018 meeting of Homestead Borough Council. Upon voice vote, motion carried 7 – 0.
- M-3** Motion was made by Ms. Nesby, Seconded by Mr. Cunningham, to approve the consolidation of escrow accounts at the discretion of the Borough Manager and per the Borough Auditor. Mr. Borcik further explained that several of the legacy escrow accounts cannot be linked to a particular property. Upon voice vote, the motion was tabled by Ms. Mariner, Rev. Benton, Mrs. Fowler, Ms. Nesby and Ms. Burwell until the auditor provides a letter recommending said action.
- M-4** Motion was made by Mr. Cunningham, Seconded by Mrs. Fowler, to accept the increase of the West Homestead Borough holding cell from \$30,000 to \$35,000 and request an updated contract from West Homestead and amend the budget line item 01-410-326 from \$30,000 to \$35,000 and line item 01-410-451 from \$15,000 to \$10,000. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Ms. Burwell abstained, no reason provided. Motion carried 6 – 0.
- M-5** Motion was made by Ms. Burwell, Seconded by Rev. Benton, to authorize the Engineer, Solicitor and Manager to prepare and advertise an RFP for solid waste services. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-6** Motion was made by Ms. Burwell, Seconded by Rev. Benton, to accept the resignation of Linda Todd as a Crossing Guard effective immediately, but place her on the active backup list. Upon voice vote, motion carried 7 – 0.
- M-7** Motion was made by Mrs. Fowler, Seconded by Ms. Nesby, to accept the resignation of Mary Harris as a Crossing Guard effective immediately. Upon voice vote, motion carried 7 – 0.
- M-8** Motion was made by Mr. Cunningham, Seconded by Ms. Mariner, to approve the change order for the Bike Park in the amount of \$375 per the recommendation of the Borough Engineer, charge 01-462-000. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-9** Motion was made by Rev. Benton, Seconded by Ms. Burwell, to appoint Mayor Betty Esper as Borough Council Representative, Daniel Kelly as Business Representative as representatives to the Board of Directors to the Steel Valley Enterprise Zone Corporation and Matt Staniszewski as ex officio member to

continue to receive communications/monthly reports. Upon voice vote, motion carried 7 – 0.

- M-10** Motion was made by Rev. Benton, Seconded by Ms. Nesby, to appoint Drew Borcik and Matthew Staniszewski as delegates to the Allegheny County Boroughs Association. Upon voice vote, motion carried 6 – 0. Mr. Borcik abstained citing he is one of the individuals being appointed
- M-11** Motion was made by Ms. Nesby, Seconded by Mrs. Fowler, to approve RESOLUTION 2018-01: ALCOSAN / Homestead Source Flow Reduction Study. Upon voice vote, motion carried 7 – 0.
- M-12** Motion was made by Ms. Burwell, Seconded by Mrs. Fowler, to approve RESOLUTION 2018-02: Proclamation for National School Choice Week. Upon voice vote, motion carried 7 – 0.
- M-13** Motion was made by Mrs. Fowler, Seconded by Mr. Cunningham, to amend the 2018 budget line item 01-410-140 to 33,182.84 and line item 01-410-125 to \$152,812.52. (Police dept from PT Officers to Administrative Assistant) Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.
- M-14** During the Engineer's report, a motion was made by Mr. Cunningham, Seconded by Ms. Mariner, to approve CONCURRING RESOLUTIONS for the Borough Engineer to submit CITF grant applications for West Street and Trail Lighting projects as presented. Upon voice vote, motion carried 7 – 0.
- M-15** During the Police Chief's report, a motion was made by Mr. Cunningham, Seconded by Ms. Mariner, to authorize the advertising for crossing guards. Upon roll call vote, Ms. Nesby, Mrs. Fowler, Ms. Mariner, Ms. Burwell, Mr. Cunningham, Rev. Benton and Mr. Borcik voted yes. Motion carried 7 – 0.

PRESIDENT OF COUNCIL

Mr. Borcik thanked everyone for their attendance and welcomed elected officials to the first official meeting after reorganization.

SOLICITOR'S REPORT

No report

ENGINEER'S REPORT

Mr. Gilliland gave his report. A copy was submitted to Council. During the Engineer's report, a motion for CITF grant applications was passed (ref. M-14).

MAYOR ESPER

No report

CHIEF OF POLICE

The Chief gave his report. A copy was submitted to Council. During the Chief's report, a motion for crossing guards was passed (ref. M-15).

FIRE DEPARTMENT

No report provided.

CODE ENFORCEMENT

Mr. Hankins gave his report. A copy was submitted to Council.

CIVIL SERVICE

No report provided.

BOROUGH MANAGER'S REPORT

Mr. Staniszewski gave his report. A copy was submitted to Council.

Meeting adjourned at 7:05PM.

Respectfully submitted,

Matthew D. Staniszewski, MBA, EDFP
*Borough Business Manager/Secretary
Chief of Administration*