



**Homestead Borough Council**  
Agenda Setting Meeting - Caucus

Monday, March 8, 2021  
5:00 PM

---

**Call to Order -**

**Roll Call**

President Dais	X	Vice President Cunningham	X
Rev. Benton	X	Mr. Borcik	X
Min. Burwell	X	Mrs. Burwell	X
Ms. Nesby	Absent		

**A quorum is established (4 or more Council members)**

Borough Manager	X	Solicitor	X
Chief DeSimone	X		

**Pledge of Allegiance**

**Public Comment – Items on Agenda**

**Report**

1. Manager's report – included in Council's packet

**Agenda Items**

1. Approve March bill list in the amount of \$434,028.46
2. Approval of minutes for February and January 2021 and all of the 2020 meetings that have not been approved: August 13, 2020, August 27, 2020, September 27, 2020, and October 15, 2020.
  - a. The motion of approval for the November 9, 2020 meeting needs to be rescinded as no notes have been found. This was approved at the 1/14/21 meeting.
3. Approval for issuance of RFP for pension plan administration.
4. Approval for employee cell phone usage.
5. Civil Service – approval of change to Section 4.15 amended rules and regulations: Council wanted Chief removed from doing background checks
6. Civil Service – reappoint Donald Majernik to Civil Service retroactively from January 31, 2020 for a 6-year term to expire on January 31, 2026.
7. Approval for working hours policy for all staff outside of the Police Department and Public Works per Personnel Committee
8. Emergency Management Coordinator – needs to be appointed.
9. Acceptance of proposals for the following Public Works properties:

- a. Steel Building on 16<sup>th</sup> Street
- b. Roof
- 10. Schedule public meeting for Duquesne Light Cobra head replacements.
- 11. Approve Engineer's recommendations
  - a. Approve awarding the West Street Reconstruction Project to Mele & Mele for \$397,237.70
  - b. Reject all bids for the CD 46 McLean Playground Drainage Project
  - c. Approve awarding the CD 46 Street Reconstruction to McKee Asphalt in the amount of \$126,267.50.
  - d. Approve low bid for DPW storage shed

**Public Comment** – General Information

- Dion Daye, Jr. 212 E/ 8<sup>th</sup> Avenue, Homestead, PA 15120 – Discussed the beautification of a Borough-owned lot next door to his business. He does not want to own the property, just do the maintenance on it and add some greenery. The Solicitor will look into the legalities and Council will make a decision on Thursday.
- Constance Portis, 246 E. 20<sup>th</sup> Avenue, Homestead, PA 15120 – Wanted to discuss items that were brought up in the meeting: Robocalls for meetings and open positions to let the residents know what is going on in the Borough.

**Motion made to go into Executive Session to discuss personnel issues by Drew Borcik seconded by Lloyd Cunningham, at 6:18 pm.**

**Motion to adjourn – 6:54 pm by Connie Burwell, seconded by Don Dais.**

**NEXT MEETING DATES**

Legislative Session – Thursday, March 11, 2021  
 Zoning Board – March 24, 2021 6:00 pm  
 Planning Commission – March 24, 2021 7:00 pm

HARB – April 7, 2021 7:00 pm  
 Work Session/Caucus – April 12, 2021 5:00 pm  
 Legislative Session – April 15, 2021 6:00 pm

Approved



Vanessa McCarthy-Johnson  
 Borough Manager

April 16, 2021  
 Date

Don Dais  
 Don Dais  
 President of Council