



Homestead Borough Council  
Legislative Session

January 14, 2021  
6:00 PM

**Call to Order** 6:05 pm

**Roll Call**

President Dais	X	Vice President Cunningham	X
Rev. Benton	X	Mr. Borcik	X
Min. Burwell	X	Mrs. Burwell	X
Ms. Nesby	X	Mayor Esper	X

**A quorum is established (4 or more Council members)**

Borough Manager	X	Solicitor	X – Sam Dalfonso
Chief DeSimone	X	Fire Chief Eads	Not present
Code Enforcement	Not present	Public Works	Not present
Engineering	X		

**Pledge of Allegiance** – Lead by Mayor after reading of recent deaths and a moment of silence to remember

**Public Comment – Items on Agenda**

Zaneta Hines, Homestead – Illegal parking in the alleyways

- Discussion was held regarding if an ordinance or resolution was passed. It was determined that nothing was passed, but the Building Inspector did research on properties and alleyways. It was determined that it was more complicated as some residents only had access to their homes via the alleys.
- ACTION to be taken: A “public hearing” should be held to discuss with the residents and determine if it is a viable project. This “hearing” should involve the fire, ambulance, garbage and other agencies that may need to access the alleys.

**Department Reports**

Council President

- Wanted to make people aware that there are potential issues that may occur on 1/19 or 1/20 and wanted to put the Mayor and the Chief on notice
  - Chief said he had not heard anything from Homeland Security.
  - Chief recommended that people send information to a contact at Homeland Security

Mayor

- Virtual hiring event for security officers to be held by PCSI on 1/28/21, 11:00 am to take place on Google meet. Information will be posted in Borough Building and on the Homestead website.
- Thank Joey McCain for produce giveaway
- Thanked Keith Caulfield for food distribution held twice a month
- Thank you to Shultz Ford who donated 100 bikes – distribution was held through Barret School, Family Center and Keith Caulfield

**Police Chief**

- Read his report regarding crime statistics for December and January
- Gave his opinion on how to upgrade the street lights through the Duquesne Light LED program: continue with the north/south streets
  - Ms. Nesby also has a list of street lights that are out in her ward – she will forward to the Borough Manager

**Fire Chief**

- Report in packet

**Public Works/Engineering**

- Report in packet
- Dave gave a brief update and including the items that are to be voted on: Inlet and poles repairs

**Building/Code**

- Report in packet
- Codification ordinance to be voted on at February meeting.

**Manager**

- Cannon update – the person interested in restoring the cannon would want to display with his items in his personal collection after restoration
  - Need to determine ownership before going any further
  - Check to see if Chris Kelly, West Mifflin, is still interested

**Agenda Items:**

**Motions**

1. Motion to accept January 2021 bill list and pay accordingly, invoices will be reviewed by President and Vice President of Council when signing checks.

Disbursements	\$392,845.71
Payroll	January total will be listed in February

<b>Motion:</b>	<b>Mr. Cunningham</b>	<b>Second:</b>	<b>Min. Burwell</b>	
<b>Vote:</b>	President Dais	YES	Vice President Cunningham	YES
	Rev. Benton	YES	Mr. Borcik	YES
	Min. Burwell	YES	Mrs. Burwell	YES
	Ms. Nesby	NO	Mayor Esper	

**Motion passes 6 - 1**

2. Motion to accept the lowest bid and award the contract for the rebuilding the inlet at West & Plum to Satira Construction in the amount of \$4, 150.00 based on the professional recommendation of the engineer.

<b>Motion:</b>	<b>Mr. Borcik</b>		<b>Second:</b>	<b>Mrs. Nesby</b>
<b>Vote:</b>	President Dais	YES	Vice President Cunningham	YES
	Rev. Benton	YES	Mr. Borcik	YES
	Min. Burwell	YES	Mrs. Burwell	YES
	Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

3. Motion to accept the only bid and award the contract for the following pole replacements to Sargent Electric in the amount of \$10,262.00 based on the professional recommendation of the engineer.
- a. 12<sup>th</sup> & Amity: replace the pole and reinstall existing signs - \$2,336.00
  - b. 7<sup>th</sup> & McClure: replace pole and install new service, panel box, meter socket, and reinstall old light - \$4,981.00
  - c. 7<sup>th</sup> & McClure: replace all 4 lights with new LED fixtures - \$2,945.00

<b>Motion:</b>	<b>Mr. Borcik</b>		<b>Second:</b>	<b>Mr. Cunningham</b>
<b>Vote:</b>	President Dais	YES	Vice President Cunningham	YES
	Rev. Benton	YES	Mr. Borcik	YES
	Min. Burwell	YES	Mrs. Burwell	YES
	Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

4. Motion to withdraw the bid of Edward L. Kemp in the amount of \$2,996.00 for Public Works heating unit accepted at the November 12, 2020 meeting.  
(original motion made by Mr. Borcik and seconded by Rev. Benton)

<b>Motion:</b>	<b>Mr. Borcik</b>		<b>Second:</b>	<b>Rev. Benton</b>
<b>Vote:</b>	President Dais	YES	Vice President Cunningham	YES
	Rev. Benton	YES	Mr. Borcik	YES
	Min. Burwell	YES	Mrs. Burwell	YES
	Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

5. Motion to accept the estimate/bid from Edward L. Kemp in the amount of \$5,850.00 for 2 Public Works building heating units.

**Motion: Rev. Benton**

**Second: Min. Burwell**

<b>Vote:</b> President Dais	YES	Vice President Cunningham	YES
Rev. Benton	YES	Mr. Borcik	YES
Min. Burwell	YES	Mrs. Burwell	YES
Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

6. Motion to submit a Letter of Intent to the Governor's Center for Local Government Services to request a Peer Consultant for the Police Department to help update policies and procedures, including IT connections and software.

**Motion: Mrs. Nesby**

**Second: Min. Burwell**

<b>Vote:</b> President Dais	YES	Vice President Cunningham	YES
Rev. Benton	YES	Mr. Borcik	YES
Min. Burwell	YES	Mrs. Burwell	YES
Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

7. Motion to apply for a PNC Bank Credit Card to allow for the payments for Borough business use only. A policy will be written to establish usage guidelines.

**Motion: Mrs. Nesby**

**Second: Mr. Borcik**

<b>Vote:</b> President Dais	YES	Vice President Cunningham	YES
Rev. Benton	YES	Mr. Borcik	YES
Min. Burwell	YES	Mrs. Burwell	YES
Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

8. Motion to accept the winning bid from William Weaver in the amount of \$2,803.00 for the Public Works steel building.

**Motion: Mrs. Nesby**

**Second: Mr. Cunningham**

<b>Vote:</b> President Dais	YES	Vice President Cunningham	YES
Rev. Benton	YES	Mr. Borcik	YES

Min. Burwell	YES	Mrs. Burwell	YES
Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

9. Motion to accept an intern from Chatham University and offer a stipend of \$1,000, total, to be paid biweekly based on Borough payroll schedule. The intern will work a minimum of 10 hours per week and a maximum of 15 hours per week, from 1/19/21 to 4/23/21.

<b>Motion:</b>	<b>Mr. Cunningham</b>	<b>Second:</b>	<b>Mrs. Nesby</b>	
<b>Vote:</b>	President Dais	YES	Vice President Cunningham	YES
	Rev. Benton	YES	Mr. Borcik	YES
	Min. Burwell	YES	Mrs. Burwell	YES
	Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

10. Motion to issue a check for \$5,000 to the widow of Richard Guest, retired police officer, for life insurance offered to retired Homestead police officers.

<b>Motion:</b>	<b>Mr. Cunningham</b>	<b>Second:</b>	<b>Mrs. Nesby</b>	
<b>Vote:</b>	President Dais	YES	Vice President Cunningham	YES
	Rev. Benton	YES	Mr. Borcik	YES
	Min. Burwell	YES	Mrs. Burwell	YES
	Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

11. Motion to accept Council meeting minutes November 9, 2020; December 14, 2020; and December 17, 2020.

<b>Motion:</b>	<b>Mr. Cunningham</b>	<b>Second:</b>	<b>Min. Burwell</b>	
<b>Vote:</b>	President Dais	YES	Vice President Cunningham	YES
	Rev. Benton	ABSTAIN	Mr. Borcik	YES
	Min. Burwell	YES	Mrs. Burwell	YES
	Ms. Nesby	YES	Mayor Esper	

**Motion passes 6 – 0 – 1 Abstention**

**Public Comment** – General Information

Ms. Elaine – How to get petition regarding one-way street to the Borough Manager – can bring it down during the day or call.

**Old Business**

Mayor – remove Christmas decorations; Mr. Cunningham – send an email to PW to take down.  
Ms. Paylor-Dais read information from PA Tax Collector Manual.

- Solicitor is reviewing and talking to the company Homestead has a current contract

**New Business**

Duane Schulte – Civil Service Commission

- Civil Service Commission meeting will be held on January 27, 2021 at 5:00 in Council Chambers
- Promotional test will be held on January 25, 2021 in Council Chambers
- Was working with a joint entrance exam to be held with Duquesne City but was not voted on in January; checked with the SRCOG to see if they will hold a test; if not Homestead will hold its own.

**Executive Session** – Council went in to Executive Session at 7:45 pm per request of Solicitor to discuss personnel issues; action may be taken upon return

**Executive Session ending at 8:19 pm and the following action was taken:**

12. Motion to issue reimburse Mr. Shipman for 13 weeks of sick and insurance pay in 2020.

<b>Motion:</b>	<b>Mr. Borcik</b>		<b>Second: Min. Burwell</b>	
<b>Vote:</b>	President Dais	YES	Vice President Cunningham	YES
	Rev. Benton	YES	Mr. Borcik	YES
	Min. Burwell	YES	Mrs. Burwell	YES
	Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

13. Motion to issue reimburse Mr. Shipman for 13 weeks of sick and insurance pay in 2021 after he has exhausted all of his sick leave.

<b>Motion:</b>	<b>Mr. Borcik</b>		<b>Second: Mr. Cunningham</b>	
<b>Vote:</b>	President Dais	YES	Vice President Cunningham	YES
	Rev. Benton	YES	Mr. Borcik	YES
	Min. Burwell	YES	Mrs. Burwell	YES
	Ms. Nesby	YES	Mayor Esper	

**Motion passes 7 - 0**

**Adjournment**

**Motion to adjourn – 8:26 pm**

**Motion: Mr. Borcik**

**Second: Mrs. Burwell**

**Motion passes – All in favor 7 - 0**

**\*\*Reminders\*\***

**NEXT MEETING DATES**

Civil Service Meeting – January 27, 2021, 5:00 pm

Zoning Hearing Board – January 27, 2021 6:00 pm

Planning Commission – January 27, 2021 7:00 pm

Historic Architecture Review Board – February 3, 2021 7:00 pm

**Work Session/Caucus – February 8, 2021 5:00 pm**

**Legislative Meeting – February 11, 2021 6:00 pm**

Approved

2/26/2021

Date

  
Vanessa McCarthy-Johnson

Vanessa McCarthy-Johnson  
Borough Manager

Don Dais

Don Dais  
President of Council