

**BOROUGH OF HOMESTEAD
221 EAST 7TH AVENUE
HOMESTEAD, PA 15120**

**COUNCIL MEETING MINUTES
NOVEMBER 15, 2018
6:00 P.M.**

- 1. CALL TO ORDER 6:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE LED BY THE MAYOR ESPER**
- 3. THE FOLLOWING MEMBERS RESPONDED TO ROLL CALL**

ROLL CALL:

- Mr. Lloyd Cunningham, Council President - Present**
- Mrs. Rev. Louise Benton – Absent**
- Mr. Drew Borcik – Present**
- Ms. Wanda Burwell – Present**
- Ms. Lynette Mariner – Present**
- Ms. Mary Nesby – Present**
- Mrs. Kimberly Fowler – Present**
- Mayor Betty Esper – Present**
- Police Chief DeSimone – Present**
- Asst. Fire Chief Tim Eads – Arrived after roll call**
- Engineer Gilliland – Present**
- Solicitor Joe Hemminger – Present**
- Enforcement Officer – Shunta Parmis - Present**
- Borough Manager Lauren Zang – Present**

4. REQUEST TO BE ON THE AGENDA

None

5. AUDIENCE PARTICIPATION

None

6. MOTIONS

- M-1 Motion was made by Ms. Mariner and Seconded by Ms. Nesby to pay the bills as per the bill list dated November 9, 2018 in the amount of \$722,997.95. Upon roll call, all were in favor. Motion carries 6-0.**
- M-2 Motion was made by Ms. Burwell and Seconded by Ms. Nesby to approve the Minutes of October 8, 2018 and October 11, 2018. Upon roll call, all were in favor. Motion carries 6-0.**

- M-3** Motion was made by Mr. Borcik and Seconded by Mrs. Fowler to adopt Ordinance 2018-8 Towing of Vehicles for Unpaid Parking Tickets. Upon roll call, all were in favor. Motion carries 6-0.
- M-4** Motion was made by Mr. Borcik and Seconded by Ms. Mariner to adopt Ordinance 2018-9 Appeal Procedure to Challenge the Building Code Official's Determination to Condemn a Structure. Upon roll call, all were in favor. Motion carries 6-0.
- M-5** Motion was made by Ms. Mariner and Seconded by Mr. Borcik to adopt Resolution 2018-11 Social Media Policy contingent upon approval from the labor unions. Upon roll call, all were in favor. Motion carries 6-0.
- M-6** Motion was made by Ms. Burwell and Seconded by Mrs. Fowler to adopt Resolution 2018-12 to closing out the Community Conservation Partnerships Grant Project. Upon roll call, all were in favor. Motion carries 6-0.

There is a Booklet with recommendations available. Study of Recreation facilities and improvement.

- M-7** Motion was made by Mr. Borcik and Seconded by Ms. Nesby to ratify and approve the Borough Tax Collector's decision to remove Alice Paylor-Dais as deputy tax collector and appoint Jordan Tax Service as deputy tax collector. Upon roll call, all were in favor. Motion carries 6-0.

Mayor Esper asked is it to take effect immediately? Per President of Council he stated Jordan is the Tax Deputy and is in effect right now.

- M-8** Motion was made by Mr. Borcik and Seconded by Ms. Mariner to adopt Resolution 2018-14 Meter Feeder Agreement to update the current equipment. Upon roll call, Mr. Borcik, Mrs. Fowler, Ms. Mariner, Ms. Burwell and Mr. Cunningham voted yes. Ms. Nesby voted no. Motion carries 5-1.
- M-9** Motion was made by Mr. Borcik and Seconded by Ms. Nesby to adopt Resolution 2018-15 Approving the Sewage Planning Module for the Homestead Masonic Hall. Upon roll call, all were in favor. Motion carries 6-0.

Ms. Burrell asked do we have to put money out? Answer no.

- M-10** Motion was made by Mr. Borcik and Seconded by Ms. Nesby to direct the engineer to prepare bid specifications for the interior painting of the Municipal Building. Upon roll call, all were in favor. Motion carries 6-0.

Per President of Council - throughout the building there is paint peeling, scratches and chips on the walls and painting needs to be done over the completion of fixing the water damage too.

M-11 Motion was made by Ms. Mariner and Seconded by Mr. Borcik to award the 2018 Alley Paving Project to McKee Asphalt in the amount of \$112,057.50. Upon roll call, all were in favor. Motion carries 6-0.

Ms. Burwell asked how many alleys are to be repaired? Answer (2) Laurel and Park.

M-12 Motion was made by Ms. Burwell and Seconded by Mrs. Fowler to advertise the 2019 Budget. Upon roll call, all were in favor. Motion carries 6-0.

M-13 Motion was made by Ms. Mariner and Seconded by Ms. Nesby to advertise an Ordinance to adopt the Shared Services Agreement to Create the Waterfront District Maintenance Fund. Upon roll call, all were in favor. Motion carries 6-0.

M-14 Motion was made by Ms. Mariner and Seconded by Ms. Nesby, to ratify the 3-day unpaid suspension issued to Michelle Derry. Upon roll call vote, Ms. Nesby, Ms. Mariner, Ms. Burwell and Mr. Cunningham voted yes. Mr. Borcik and Mrs. Fowler voted no. Motion carries 4-2.

M-15 Motion was made by Ms. Mariner and Seconded by Ms. Nesby to approve the quote received from Barrier Protection System in the amount of \$9,974.05 to install a key fob system on the Police and Borough doors. Upon roll call, all were in favor. Motion carries 6-0.

M-16 Motion was made by Mr. Borcik and Seconded by Ms. Mariner to approve the tax assessment refund in the amount of \$17,770.15 to Victor Rodriguez for the 2017 Property Tax Assessment Refund on the properties located at 122 E. 8th Avenue, 1100 Amity Street, 121 E. 11th Avenue, 912 Amity Street and 140 E. 8th Avenue. Upon roll call, all were in favor. Motion carries 6-0.

M-17 Motion was made by Ms. Mariner and Seconded by Mrs. Fowler to approve the façade renovations on the property located at 400 E. Waterfront Drive (McDonald's) as recommended by the Homestead Borough Planning Commission. Upon roll call, all were in favor. Motion carries 6-0.

M-18 Motion was made by Mr. Borcik and Seconded by Mrs. Fowler to approve the RFP's created by the Solicitor to seek Animal Control Services. Upon roll call, Mr. Borcik, Ms. Nesby, Ms. Mariner, Ms. Burwell and Mr. Cunningham voted yes. Mrs. Fowler voted no. Motion carries 5-1.

M-19 Motion was made by Ms. Nesby and Seconded by Mrs. Fowler to approve the Emergency Operations Plan and provide it to Allegheny County. Upon roll call, Mr. Borcik, Ms. Nesby, Mrs. Fowler, Ms. Burwell and Mr. Cunningham voted yes. Ms. Mariner voted no. Motion carries 5-1.

Tim from the Volunteer Fire Department had no idea and wants to be informed the next time. The fire department asked for a copy of the plan.

REPORTS

7. PRESIDENT OF COUNCIL - None

8. BOROUGH SOLICITOR - None

9. BOROUGH ENGINEER – See report

10. MAYOR –

The Mayor thanked everyone for their prayers and said she is well. Shunta, thanked the Homestead Police Department for the Halloween candy donations and Give Away. The Mayor had questions and had been getting many phone calls regarding the letter about re-zoning from the Planning Commission up the West Street Corridor. It will be changed to C-2 zone. There will be no property owners in this zone. West Street will become a non-conforming use. To change it, we will call for an injunction. President of Council commented if someone wants to rebuild, only single-family homes will be allowed for now on West Street. The Mayor had stated that the letter was very unclear. A clarification of the letter was suggested. Changes were only pertaining to West Street.

The Mayor honored our Veterans. We were informed about the Light-Up nights which is Glow Night for Munhall and it will begin at 6:30 p.m. and West Homestead will begin at 7:00 p.m. The December 1, 2018 parade event is coming along with 100 Units, 5-6 Floats and 3 bands. The Mayor commented that 8th Avenue is very dark, and she would like to see lights for the Christmas Holiday Season so there will be an award for the best decorated windows of \$500.00, \$300.00 and \$200.00.

11. POLICE CHIEF - See Report

12. FIRE DEPARTMENT - None

13. CODE ENFORCEMENT – See Report

14. CIVIL SERVICE COMMISSION –

After meeting with Duane Schulte, Chairman of the Committee, about a month or so ago and meeting with other Council members of the Caucus to discuss

changes to the Rules and Regulations, Chief brought up a good point as to what other departments do? I received from Bill Gamble service times for Sergeants etc. Also, contacted the Commissioner of the Civil Services for the City of Pittsburgh, and she sent an email for service times for Sergeants and Lieutenants and thanked her for her help. After a brief meeting with the Council President, we concluded that the Corporals' position would remain the same and the change would be, the Seniority date for the Sergeant's position from 3 years to 5 years to be eligible for the exam and the change will not be immediate. As we will not be testing for Sergeants any time soon but will discuss this in our next public meeting.

15. MANAGER –

The Budget is ready to be addressed and approved at our next Borough meeting. We had 2 successful events. The day before Halloween candy hand-out on 8th Avenue and the Meet the Beat Event was extremely successful. A few pictures were posted on Facebook of the Events. We are looking forward to next month on December the 8th is Breakfast with Santa at the Rainbow Kitchen. We will do letters to Santa in care of the Homestead Borough. Once we receive a letter from a child, they can look forward to receiving a written letter back from Santa Claus.

Cheryl Chapman- asked about the TIF check for \$775,000.00 why it's not listed what is that all about? Council President responded it was on the list of discussion items. The TIF is now being resolved and has accrued interest and is being split up in percentages with the school and with the 3 Boroughs.

Ms. Wanda Burrell asked who is responsible for tagging at the Voo Doo Brewery after parking hours? Ms. Burwell expressed that there are cars parked along the side of the playground. The Chief said that cars need to be tagged so that they know who's parked there. They almost towed someone that didn't have a tag and they had to call-off Mac's Towing. Mr. Cunningham said there is plenty of signage and painted lines on the street regarding parking. Tim, from the Volunteer Fire Department, mentioned there is only 2 spaces for them and parking is very limited but is needed for the Volunteers because of trainings and meetings.

16. TAX COLLECTOR – See Report

17. Financial Director – None

Motion was made to adjourn the council meeting by Ms. Wanda Burwell. Meeting adjourned.

Respectfully submitted,

Lauren Zang
Borough Manager