



HOMESTEAD BOROUGH
221 East Seventh Avenue
Homestead, PA 15120
Phone: (412) 461-1340 Fax: (412) 461-4057

ANNUAL RENTAL LICENSE

PROPERTY INFORMATION

Property Address: _____ Zoning District: _____ Ward: _____
Owners Name: _____ Parcel ID: : _____ - _____ - _____
Address: _____ Phone: () _____
City: _____ State: _____ Zip Code: _____ Fax: () _____

MANAGEMENT COMPANY OR AGENT RESPONSIBLE FOR PROPERTY (If different from owner)

Name: _____ Email: _____
Address: _____ 24 Hour Phone: () _____
City: _____ State: _____ Zip Code: _____ Fax: () _____

INFORMATION & DIRECTIONS FOR FILING

1. This application must be completed in full with the required fees listed below. Make checks payable to Homestead Borough. Incomplete applications will not be processed and will be returned.
2. Use separate application for each address or building.
3. **List names and telephone numbers of tenants on reverse side of application.** Submit additional pages if necessary.
4. Issuance of this license in no way implies exemption from State or Federal laws. All rental properties within the Borough of Homestead must comply with all requirements set forth in the Building and Zoning Codes. This license is valid for one Fiscal Year (from January 1 through December 31).
5. All rental properties are required to have valid certificates of occupancy and rental inspection certificates in addition to this rental license. Please contact the Borough offices to determine if your property has a certificate of occupancy.
6. **CERTIFICATES WILL NOT BE ISSUED FOR PROPERTIES THAT ARE DELINQUENT IN LOCAL PROPERTY OR SCHOOL TAXES AND/OR SEWAGE BILLS.**

FEE SCHEDULE

Base fee (One or two family dwellings)		\$50.00
Multi-family dwellings (3 or more units)	Base fee listed above plus \$10.00 for each unit	\$
Scanning Fee		\$4.00
Document Storage Fee		\$3.00
TOTAL OF ALL FEES		\$

Certificate No. _____ Invoice No. _____ Check No. _____

Approved by: _____ Date: _____

BUILDING CODE OFFICIAL/ZONING OFFICER

