

**Homestead Borough
General Fund Fiscal Year 2020 Budget**

Department Summary Report - Entry Level I

	Actual 2016	Actual 2017	Actual 2018	Budget 2019	Request 2020
301 REAL PROPERTY TAXES	\$702,312	\$596,461	\$650,582	\$2,175,000	\$2,250,000
310 ACT 511 TAXES	\$522,894	\$526,866	\$829,070	\$522,600	\$520,300
320 LICENSES	\$30,000	\$35,644	\$28,755	\$32,000	\$32,000
321 LICENSES AND PERMITS	\$80,059	\$163,123	\$278,429	\$244,800	\$278,700
322 NON BUSINESS	\$8,300	\$14,650	\$15,475	\$11,500	\$27,500
331 FINES	\$7,756	\$6,923	\$11,100	\$8,000	\$8,500
341 INTEREST EARNINGS	\$3,086	\$11,004	\$14,928	\$2,500	\$17,500
351 FED CAPITAL/OPERATING	\$0	\$57,667	\$0	\$0	\$0
354 STATE	\$0	\$0	\$3,455	\$1,200	\$3,500
355 STATE SHARED REVENUES	\$25,928	\$169,323	(\$127,621)	\$170,100	\$204,350
357 LOCAL GOVT OPER	\$56,111	\$6,595	\$29,934	\$32,000	\$130,000
358 LOCAL GOVT SHARED	\$83,512	\$90,471	\$108,724	\$80,000	\$105,000
360 GEN GOVT DEPT	\$10,495	\$8,576	\$11,287	\$7,500	\$10,000
361 GENERAL GOVERNMENT	\$6,401	\$10,326	\$13,930	\$11,600	\$85,750
362 PUBLIC SAFETY	\$146,695	\$160,422	\$233,402	\$169,000	\$177,600
363 PARKING DEPARTMENT	\$168,367	\$163,722	\$192,622	\$166,000	\$153,000
364 SANITATION	\$157,139	\$181,476	\$170,232	\$0	\$180,000
367 CULTURE-RECREATION	\$0	\$11,410	\$3,325	\$5,000	\$5,000
386 SALE OF PROPERTY	\$0	\$0	\$1,000	\$1,000	\$15,000
392 OPERATING TRANSFERS	\$0	\$0	\$36,781	\$35,000	\$215,000
395 MISCELLANEOUS	\$20,099	\$25,360	\$160,842	\$890,000	\$46,000
Total	\$2,029,155	\$2,240,021	\$2,666,253	\$4,564,800	\$4,464,700

	Actual 2016	Actual 2017	Actual 2018	Budget 2019	Request 2020
400 LEGISLATIVE	\$28,765	\$36,409	\$20,510	\$20,408	\$24,303
401 EXECUTIVE	\$193,899	\$208,501	\$263,121	\$285,990	\$291,135
402 FINANCIAL ADMINISTRATION	\$15,514	\$472	\$22,603	\$15,100	\$15,100
403 TAX COLLECTION	\$14,066	\$12,478	\$20,073	\$12,679	\$14,785
404 SOLICITOR/LEGAL SERVICES	\$43,054	\$59,641	\$48,983	\$49,500	\$49,000
408 ENGINEERING SERVICES	\$25,845	\$22,098	\$34,628	\$35,000	\$35,000
409 GENERAL	\$40,982	\$49,203	\$71,726	\$47,000	\$59,450
410 PUBLIC SAFETY-POLICE	\$1,492,153	\$1,598,934	\$1,775,509	\$1,813,917	\$1,762,330
411 PUBLIC SAFETY-FIRE	\$94,251	\$93,476	\$490,633	\$89,200	\$86,850
412 EMERGENCY MANAGEMENT	\$3,950	\$3,950	\$5,344	\$3,975	\$900
413 CODE ENFORCEMENT	\$103,298	\$111,346	\$200,420	\$180,080	\$216,665
414 PLANNING AND ZONING	\$1,648	\$1,520	\$2,465	\$2,500	\$2,500
427 PUBLIC WORKS-SANITATION	\$206,244	\$204,709	\$223,358	\$210,000	\$224,000
429 PUBLIC WORKS-WATER	\$874,781	\$1,118,977	\$984,283	\$0	\$0
430 PUBLIC WORKS	\$354,425	\$357,122	\$462,113	\$417,572	\$456,100
432 WINTER MAINTENANCE	\$20,001	\$24,912	\$22,335	\$25,000	\$17,000
433 TRAFFIC CONTROL DEVICES	\$2,426	\$2,765	\$8,125	\$5,000	\$16,000
434 STREET LIGHTING	\$95,308	\$135,417	\$120,138	\$115,000	\$96,000
445 PUBLIC WORKS - PARKING	\$93,802	\$105,314	\$114,028	\$144,192	\$124,802
453 SPECTATOR RECREATION	\$5,996	\$5,242	\$6,869	\$7,500	\$6,700
454 PARKS	\$3,107	\$6,972	\$10,285	\$4,300	\$19,500
456 LIBRARY	\$58,444	\$52,848	\$52,847	\$73,000	\$63,000
462 COMMUNITY	\$41,470	\$29,608	\$85,190	\$30,000	\$20,000
471 DEBT PRINCIPAL	\$8,180	\$7,533	\$8,180	\$7,000	\$6,900
472 DEBT INTEREST	\$0	\$647	\$0	\$0	\$0
481 Intergovernmental Expenditures	\$0	\$0	\$0	\$0	\$290,000
483 MISCELLANEOUS EXPENSES	\$212,052	\$218,490	\$215,471	\$240,000	\$265,000

486	BENEFITS	\$73,318	\$80,530	\$84,180	\$71,300	\$96,960
489	RESERVE FOR	\$5,310	\$13,620	\$14,520	\$15,000	\$0
491	REFUNDS	\$256	\$1,116	\$21,299	\$20,000	\$15,000
492	INTERFUND OPERATING	\$0	\$0	(\$774,944)	\$532,700	\$182,000
Total		\$4,112,545	\$4,563,847	\$4,614,291	\$4,472,913	\$4,456,980
Total Revenue		\$2,029,155	\$2,240,021	\$2,666,253	\$4,564,800	\$4,464,700
Total Expenses		\$4,112,545	\$4,563,847	\$4,614,291	\$4,472,913	\$4,456,980
(Deficit) Surplus		(\$2,083,390)	(\$2,323,826)	(\$1,948,038)	\$91,887	\$7,720

TYPE OF SERVICE	CHARGE METHOD	2020 FEES
Administration		
Photocopying	each page	\$0.25
Fax Charges		
First page	each	\$2.00
Subsequent pages	each	\$1.00
Postage	each	Actual Cost
NSF fee for checks	each	\$35.00
Credit/debit card convenience fee		
\$1.00 - \$20.00	each	\$1.00
\$21.00 - \$50.00	each	\$2.00
\$51.00 - \$99.00	each	\$3.00
> \$100.00	each	2.5 % of amount charged
Municipal Lien Letter	each	\$30.00
Sewer Letter	each	\$30.00
3 Year Tax Certificate Letter	each	\$30.00
Tax Duplicate	each	\$0.25
Police Special Detail Fee		
Police Officer on Duty	per hour	\$65.00
Administrative Charge 10%	each	10.00%
Police Vehicle	per hour	\$25.00
Automated Protection Systems/False Alarms		
Residential	each	\$50.00
Commercial	each	\$100.00
Electric Box Key Deposit	each	\$25.00
Research, Review & Preparation of Reports		
<p>A. The first thirty (30) minutes of new research shall be without charge, excluding other charges that may be otherwise specified, such as photocopying.</p> <p>B. After the expiration of the above thirty (30) minutes for the update of previously developed reports, they shall be available for a fee of ninety percent (90%) of the hourly compensation rate for the employee(s) preparing this research for the first two (2) hours. The rate shall be at one hundred percent (100%) of the hourly compensation thereafter. The Borough may agree to negotiate the total fees for extensive research, review or report preparations.</p> <p>C. A person wishing to review municipal records, files or reports may be required to file a deposit with the Borough. This fee for the estimated research, review, or report processing shall be estimated by the Borough Secretary or designee and paid to the municipality prior to the requested work by the Borough being initiated except as noted above.</p> <p>D. Persons desiring the above types of reports may not be permitted direct access to the specific files they request. The information may be retrieved by the specific party responsible for the records' safekeeping and charged accordingly. If a person is permitted to review existing originals or Borough records, documents, permits or files, this person must be accompanied by a responsible Borough employee at all times and charged accordingly.</p>		
Building Permits		
1 & 2 family dwellings, residential care facilities	per sq. ft.	\$0.25
New construction, additions, accessory buildings	minimum	\$50.00
R3, R4- Repairs & Alterations	per dwelling unit	\$50.00
Commercial, R-1 & R-2 (<i>Hotels, apartments</i>)	per sq. ft.	\$0.38
New Construction, additions	minimum	\$80.00
Commercial, R1 & R2- Repairs & Alterations	up to \$1000 cost	\$80.00
	each additional \$1000	\$15.00
	each \$1000 over \$1 Mil	\$6.50
Demolition Permits		
Demolition Permit	up to \$1000 cost	\$80.00
	each additional \$1000	\$14.00
	each \$1000 over \$1 Mil	\$6.50
Move Structure	up to \$1000 cost	\$80.00
	each additional \$1000	\$14.00
	each \$1000 over \$1 Mil	\$6.50

Demolition bond	per sq. ft	\$0.17
	minimum	\$225.00
Electrical Permits		
1 & 2-Family Dwellings		
Single Family Dwelling (≤ 200 Amp Service)	each	\$160.00
2 Family Dwelling Units (≤ 200 Amp Service)	each	\$210.00
Over 2 Family Dwelling Units	First 2 units	\$180.00
	Each additional unit	\$80.00
Townhouses	each	\$110.00
Alterations and additions	service & ≤ 25 outlets	\$130.00
Swimming Pools	Equipment/Wiring	\$90.00
	Bonding	\$80.00
Single family dwellings with over 200 AMP Service, please apply Flat Rate Schedule plus Equipment, Appliances, and Motor Schedule. Dwelling with Spa, Hot Tub, Hydromassage Tub, Sauna, etc., apply Flat Rate Schedule plus \$35.00 for each item.		
Flat Rate Schedule for Commercial or Other Residential Use Groups		
Rough Wire Inspection	Up to 25 outlets plus	\$37.00
	each addl 10 outlets	\$12.00
Finish Inspection	Up to 25 outlets plus	\$37.00
	each addl 10 outlets	\$12.00
Equipment-Appliances	Outlet for single unit of 15 KW or less	\$32.00
	each additional outlet 15 KW or less	\$13.00
Motors, Generators, Transformers, Central Heating, Duct Heaters, Air Conditioning, Electric Furnaces and Welders	For each fractional HP, KW or KVA to 1 HP, KW or KVA plus	\$16.00
	Each 1 HP, KW or KVA to 3 HP, KW or KVA	\$19.00
	Each 4 HP, KW or KVA to 7 HP, KW or KVA	\$27.00
	Each 7.5 HP, KW or KVA to 29 HP, KW or KVA	\$31.00
	Each 30 HP, KW or KVA to 49 HP, KW or KVA	\$49.00
	Each 50 HP, KW or KVA to 74 HP, KW or KVA	\$62.00
	Each 75 HP, KW or KVA to 199 HP, KW or KVA	\$127.00
Motors, Generators, Transformers, Central Heating, Duct Heaters, Air Conditioning, Electric Furnaces and Welders (continued)	Each 200 HP, KW or KVA to 500 HP, KW or KVA	\$252.00
	Each over 500 HP, KW or KVA	\$305.00
	Over 600 volts- Add \$100.00 per category	
Feeders or Sub-Panels	Not over 200 AMP	\$32.00
	> 200 Amp to 400 AMP	\$42.00
	> 400 Amp to 600 AMP	\$52.00
	> 600 Amp to 1600 AMP	\$152.00

	Over 1600 AMP	\$202.00
	Over 600 volts- Add \$100.00 per category	
Modular & Mobile Homes	Modular Homes- Service & Outlets	\$127.00
	Mobile Homes- Service including feeder or recepticles	\$105.00
	Feeder or power cord only	\$77.00
Service- Meter Equipment up to 600 Volts	Not over 150 AMP	\$77.00
	> 150 AMP to 200 AMP	\$102.00
	> 200 Amp to 400 AMP	\$127.00
	> 400 Amp to 600 AMP	\$152.00
	> 600 Amp to 1200 AMP	\$252.00
	> 1200 Amp to 1600 AMP	\$305.00
	>1600 Amp to 2000 AMP	\$352.00
	> 2000 Amp to 3000 AMP	\$405.00
	> 3000 AMP	\$510.00
	Ground Fault Protection Services	\$105.00
	Over 600 volts- Add \$100.00 per category	
	Services exceeding 1 meter- each additional meter	\$27.00
	Primary Transformers, Vaults, Enclosures, Sub-Stations	Not over 200 KVA
> 200 KVA to 500 KVA		\$352.00
> 500 KVA to 1000 KVA		\$405.00
> 1000 KVA		\$455.00
Signaling Systems- Burglar Alarms, Fire Alarms, Fire Suppression Alarms, Smoke Detectors, Telemetering (Telephones or CATV outlets are each separate permits)	For the system and first 15 devices	\$105.00
	Each additional 10 devices or fraction thereof	\$12.00
Signs (Incandescent, Neon & Florescent)	First sign (per occupancy)	\$105.00
	Each additional sign (per occupancy)	\$15.00
Outline Lighting	First transformer	\$105.00
	Each additional transformer	\$15.00
Swimming Pools	Bonding	\$130.00
	Equipment/wiring (residential only)	\$100.00
	Commercial-by fee schedule	
Mechanical (HVAC) Permits		
Commercial or other residential use groups	up to \$1000 cost	\$105.00
	each additional \$1000	\$15.00
	each \$1000 over \$1 Mil	\$7.00
1 & 2-Family Dwellings		
New furnace	each	\$75.00
Replacement furnace	each	\$55.00
New (add on) A/C or Heat Pump	each	\$55.00
New furnace and new A/C	each	\$75.00
Replacement furnace and new A/C	each	\$75.00
Replacement furnace & replacement A/C	each	\$55.00
Replacement A/C only	each	\$55.00
Commercial Cooking Hoods		
Type I & Type II Hoods	up to \$1000 cost	\$210.00

	each additional \$1000	\$15.00
	each \$1000 over \$1 Mil	\$7.00
Sign Permits		
Waterfront Development District Plus Erection fee	each	\$310.00
	up to \$1000 cost	\$80.00
	each additional \$1000	\$15.00
Commercial Districts Plus Erection fee	each	\$55.00
	up to \$1000 cost	\$80.00
	each additional \$1000	\$15.00
Residential Districts	up to \$1000 cost	\$80.00
	each additional \$1000	\$15.00
Temporary Special Event Display	flat	\$35.00
Suppression Systems		
Sprinkler Systems , Standpipe Systems & Fire Pumps	up to \$1000 cost	\$80.00
	each additional \$1000	\$15.00
	each \$1000 over \$1 Mil	\$7.00
Additional testing/witness fee	each	\$155.00
Fire Alarm		
Signaling or notification devices	up to \$1000 cost	\$80.00
	each additional \$1000	\$15.00
	each \$1000 over \$1 Mil	\$7.00
Additional testing/witness fee	each	\$155.00
Other Permit - Related Fees		
3rd Party Construction Document Review		
IBC Use Classifications- B, E, M, R-1, R-2, R-4, Townhouses	Per sq. ft. up to 15,000 sq. ft.	\$0.17
	> 15,000 sq. ft.	\$2,250.00 plus \$.10 per sq. ft.
IBC Use Classifications- A, I & H	Per sq. ft. up to 12,000 sq. ft.	\$0.19
	> 12,000 sq. ft.	\$2,040.00 plus \$.12 per sq. ft.
IBC Use Classifications- F, S & U	Per sq. ft. up to 12,000 sq. ft.	\$0.15
	> 12,000 sq. ft.	\$2,400.00 plus \$.09 per sq. ft.
Minimum fee for above uses	each	\$560.00
Single Family Dwellings	New construction each unit	\$140.00
	Additions each unit	\$90.00
3rd Party Accessibility Inspections	per sq. ft	\$0.06
	minimum	\$165.00
3rd Party Energy Inspections One & Two Family Dwellings All other use groups	each	\$115.00
	per sq. ft.	\$0.07
	minimum	\$175.00
3rd Party Fire Suppression/Alarm Testing	each	\$325.00 plus \$.75 per device
3rd Party Building Inspections (if requested)	per hour	\$55.00
Plan revision after approval	each	20% of original permit cost
Penalty- Working without permit R-3 & R-4 use groups All other use groups	each	\$250.00
	each	\$400.00
PA UCC Fee	each	\$4.00
Document Storage fee	each page	\$1.50
Scanning charge	each page	\$2.00
Occupancy Permits		
Commercial	each	\$150.00
	with building permit	\$75.00
Residential	each	\$75.00
	with building permit	\$40.00
Temporary Occupancy Permit	each	\$75.00
Occupancy Placards		

New	each	\$100.00
Replacement	each	\$50.00
Real Estate Registry		
Foreclosure Registration Fee	each	\$400.00
Annual Registration		
One & Two Family Dwellings	each	\$50.00
Multi-family (3 or more units)	each	\$50.00 plus \$10.00 per unit
Monitoring Fee- Vacant/Nuisance Properties		
First Year	per month	\$25.00
Second Year	per month	\$50.00
Third Year and beyond	per month	\$100.00
Inspection Certificate		
One & Two Family Dwellings	each	\$75.00
Multi-family (3 or more units)	each	\$60.00
Commercial Properties	each	\$150.00
Other Zoning Permits		
Zoning Certificates	each	\$35.00
Historic Architectural Review Board (HARB)	application fee	\$200.00
Zoning Hearing Board		
Variances	each	\$900.00
Home Occupations	each	\$500.00
Use by Special Exception	each	\$500.00
Comparable Uses not Specifically Listed	each	\$700.00
Validity Challenges	each	\$500.00
All other appeals	each	\$500.00
Stenographer Appearance fee	shared by boro & applicant	actual cost
Original Transcript	each	actual cost
Zoning Changes		
Application fee	each	\$900.00
Advertising costs	each	actual cost
Stenographer Appearance fee	each	actual cost
Original Transcript	each	actual cost
County, State or Federal fees levied to Borough	each	actual cost
Administration expenses/fees	each	actual cost
Planning Commission		
Subdivision	each	\$700.00
Land Development	each	\$850.00
Conditional Use		
Residential Districts	each	\$100.00
C-1 and C-2 Districts	each	\$150.00
C-3, WDD and all other districts	each	\$250.00
County, State or Federal fees levied to Borough	each	actual cost
Administration expenses/fees	each	actual cost
UCC Appeals Board		
Appeals Board Hearing	application fee	\$500.00
Stenographer Appearance fee	each	actual cost
Original Transcript	each	actual cost
(Please note that there may be additional fees or charges as permitted by the PA UCC for these hearings)		
Grading Permits		
< 1000 cubic yards	each	\$150.00
Over 1000 cubic yards	each add. 500 cu.yd.	\$10.00
Bond	each	100% of the cost of work
Street and sidewalks		

Street Closing	Per Day	\$150.00
Street opening permits		
Up to 25 lineal feet	each	\$1,250.00
Each additional foot after 25 lineal feet	each	\$3.25
Bond	each	\$5,000.00
Coring drilling	each	\$10.00
Driveway connection to borough street		
Residential (less than 20 feet wide)	each	\$25.00
Commercial (20 feet and wider)	each	\$50.00
Sidewalk fee		
Up to 25 lineal feet	each	\$50.00
Each additional foot after 25 lineal feet	each	\$2.00
Curb cuts	per foot	\$2.00
Operational Fire Permits		
Carnivals & Fairs	each	\$150.00
Compressed gases	each	\$100.00
Cutting & Welding	annual	\$125.00
Exhibits and trade shows	each	\$100.00
Explosives, Ammunition and Blasting Agents	each	\$500.00
Flammable & Combustible Liquids		
Pumps and Lines	each	\$100.00
Storage Tanks	100 gallons or less	\$100.00
Stationary Tanks	each	\$250.00
Removal of tanks in or above ground	each	\$250.00
Hazardous materials (as listed in IFC)	each	\$500.00
Hazardous product materials facilities	each	\$500.00
High-piled storage	each	\$100.00
Hot work operations	each	\$100.00
Pyrotechnic special effects material	each	\$300.00
Repair garages & motor fuel-dispensing facilities	each	\$300.00
Spraying or dipping	each	\$200.00
Storage of scrap tires & tire by-products	each	\$150.00
Temporary membrane structures, tents & canopies	each	\$150.00
Licenses, Permits & General Business		
Mechanical Device licenses		
Mechanical Device	each	\$625.00
Juke Box	each	\$105.00
Pool Tables	each	\$105.00
Pool Hall	each	\$310.00
Bowling Alley	each	\$210.00
Arcade license	each	\$15,300.00
Temporary Mechanical Device License (≤ 7 days)		
Mechanical Device	each	\$50.00
Juke Box	each	\$10.00
Pool Tables	each	\$10.00
Solicitation and Peddling License		
Daily	each	\$55.00
Weekly	each	\$155.00
Monthly	each	\$425.00
Yearly	each	\$800.00
Parade License	each	\$30.00
Junk Dealer License	each	\$250.00
Live Shows & Special Events		
Application fee	each	\$325.00
Admission surcharge	each ticket	5% of admission price

Police Officer Detail	per hour	\$65.00
Police Vehicle	per hour	\$5.00
Vacant and/or Blighted Property		
Monitoring Fee	1st Month	\$100.00
Monitoring Fee	2nd Month	\$150.00
Monitoring Fee	Addtl Months per Month	\$250.00
Penalty	1st Violation	\$300.00
Penalty	2nd Violation	\$1,000.00
Penalty	Within 2 yrs of 1st violation	\$5,000.00
Health & Safety		
Unit fee	per month	\$8.50
Sewers & Sewage Disposal		
Sewer tap-in fee	each	\$1,000.00
Sanitary User Fees		
Monthly Service Charge	each	\$9.67
Single family residential	per 1,000 gallons water used	\$11.63
Multi family residential	per 1,000 gallons water used	\$12.64
All other propertties	per 1,000 gallons water used	\$14.13
Parking		
Daily pass	each	\$3.00
Monthly pass	each	\$35.00
Yearly pass	each	\$350.00